

Kindle Fire Workshop

Useful Tips

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Kindle Fire Tips

- **Secure your Fire.** To set a password go to Settings > More > Security, and turn "Lock screen password" on.
- **Organize the home screen.** To add an icon to the shelf, long press an item in the carousel and select "Add to favorites."
 - To remove an item from the shelf, long-press it and select "Remove from favorites."
 - To rearrange the icons in your Favorites shelves, long-press and drag to the desired spot.
- **Customize your bookmarks.** To remove a bookmark, long-press it and select "Delete."
 - To add a bookmark, go to the Web site you want to add, tap the Bookmarks icon (at the bottom), and then tap the box with the "+" in the upper-left.
- **Copy and paste.** To copy text, tap and hold a word, then drag the markers to highlight the text you want to copy. Then, tap the highlighted text to add it to the clipboard. To paste, long-press a text field and select paste.

Kindle Fire Tips

- **Keyboard quick numbers.** To insert the number, hold down any one of the keys on the top row of the keyboard. The number above it will appear, [in orange], and will then be automatically added to the document.
- **Blocking pop-ups.** To block pop-ups open the Kindle internet browser, go to Menu>Settings>Scroll down to Block Pop-up Windows>Select the Always setting.
- **Default search engine.** To change search engine, open Kindle internet browser and go to Menu>Settings>Select Set Search Engine and make your choice.
- **Change the Web font.** To change web page font, open Kindle internet browser and go to Menu>Settings>Scroll down to Text Size. Choose either the Large or Huge font size.

Battery Tips

- **Disconnect Wi-Fi.** Tap the gears icon at the top bar on right. Select Wi-Fi and off to turn Wi-Fi on or off. Disconnect from Wi-Fi to save battery life if internet is not needed.
- **Perform a monthly charge cycle.** Completely drain the battery once a month, then charge it until it's at capacity. This task prolongs the battery's short-term and overall quality.
- **Decrease brightness.** Tap the gears icon at the top bar on right. Select brightness, use the slider to decrease brightness as much as your eyes allow.
- **Keep it in neutral temperatures.** Lithium ion batteries don't like extreme temperatures. Store your device at room temperature.
- **Watch out for battery-hungry apps.**

Library E-Books

- Getting Started with OverDrive Media Console
- OverDrive Media Console
 - Library Card and Amazon account needed
 - <http://omc.overdrive.com/kindle>
 - [Screenshot](#)
- Open OverDrive App>OverDrive>Menu>Get Books>Add Library>40330>Search>Select MCPL
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